

## APPLICATION OF LEAVING CERTIFICATE

To,  
The Principal

Date:

### Subject : Request for Providing School Leaving Certificate

Dear Sir/Madam

My Son/Daughter( )studying/studied in yourschool.

I want to change the school of my son/daughter. I request you to kindly issuea school leaving certificate.

#### Find detail:-

1.	Name of pupil in Full	
2.	Father's Name	
3	Mother's Name	
4.	Mother Tongue	
5.	Roll No	
6.	Enrollment No	
7	Year	
8.	Cast with Sub Caste	
9.	Nationality	
10.	Place of Birth	
11.	Date of Birth	
12.	Date of Admission	
13.	Reason of Leaving School	

Thank you,

Yours sincerely,

(Name & Signature of Parent)

Date of Submission:.....

Address:.....

.....

Contact No:.....